

The **Productivity Assessment Tool** www.productivityalberta.ca/tools/assessment helps companies improve their growth potential and profitability. If you are a small-to-medium sized company in one of Alberta's producing sectors, the Tool will:

- Identify where your organization or team is adding value
- Indicate where opportunities exist to eliminate waste and increase your competitiveness
- Connect you to tools, resources, and services to help you improve your bottom line.

By completing the Assessment, you'll have a clearer picture of your productivity strengths and weaknesses.

Questions about the Tool

How long will the Tool take?

- The Tool is available in both a short version (about 45 minutes to complete) and a long version (about 120 minutes to complete).
- The Tool was developed for business owners and managers, as well as work teams and divisions.
- Every person within a company has a different perspective on the performance of the company as a whole, of their division, or their immediate work unit. There are no right or wrong assessments, but you may be best able to assess the part of the company in which you directly work.
- The Tool is also a great instrument to assess variances between different people in the team or organization. Some companies today are using it as a strategic planning instrument for their teams.

Do I complete the Tool on my own?

- The Tool can be completed in a number of ways:
 - On your own, or with your management group
 - With the help of an advisor at Productivity Alberta
 - With a third-party service provider
- The Tool shows its real power when completed across departments, divisions, or work teams.

Working through the Productivity Assessment Tool, you'll be able to critically analyze your business and uncover the opportunities for improvement. Specifically, it measures the relative strengths and weaknesses of your organization in its ability to compete and be more profitable. Specifically the tool looks at the following areas: Leadership and management, Operations, and Innovation.

NOTE: In order to use the **Productivity Assessment Tool** Toll you will need to complete an online registration form at <https://www.productivityalberta.ca/register>.